**Terms and Conditions of Employment**

**Post: SAVTE Community Volunteer Development Worker**

**Post: SAVTE Link Worker - English Language Support**

***Salary*:** full time / pro rata £23,080 - £26,000 depending on experience.

**Pension**: SAVTE has a workplace pension scheme which complies with current legal minimum contribution rates which include a compulsory employee contribution.

**Hours**; 28 hours per week over 4 or 5 days

**Working Days**: SAVTE is open Monday to Friday, Some evenings and weekend work will be required for which TOIL can be taken.

**Period of Employment**: - Fixed term until 31st July 2023. Possibility of becoming an open ended contract.

**Work Pattern** – we support flexible - hybrid working which includes working both from home and at the office (50:50). Core Hours 10am-4pm

**Annual Leave**: 25 days + 3 days Christmas closure + bank holidays pro rata

**Probationary**; this role is subject to a 3 month probation period

**Period of Notice**: 4 weeks on either side.

July 2022